



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, April 6, 2017

8:50 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM

## II. Establish Quorum

## III. Agenda

### **Motion/Vote - 8:50 AM Christian County Commission**

Discussion - Approve Agenda

Attendees: Clint Ellingsworth, Miranda Beadles

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the agenda for today, April 6, 2017 as published.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### **Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Clint Ellingsworth, Miranda Beadles, Leo Snelling, Scott Hilton with Cleverstone/Donelson Construction, Scott Crabtree with Blevins Asphalt, David Foreman with APAC, Jeff Agent with Leo Journagan Construction, Lance Cartwright with C&C Asphalt Maintenance, Aaron Young with Young/Kerans Construction, Gary Allen with Hutchens Construction

There are no financials to discuss. Presiding Commissioner Weter entertained a motion to approve the minutes from April 3, 2017 as published.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 9:00 AM      Miranda Beadles-Highway Engineer**

Bid Opening - Bid Opening-Road Resurfacing and Aggregates

Attendees: Clint Ellingsworth, Miranda Beadles, Leo Snelling, Scott Hilton with Cleverstone/Donelson Construction, Scott Crabtree with Blevins Asphalt, David Foreman with APAC, Jeff Agent with Leo Journagan Construction, Lance Cartwright with C&C Asphalt Maintenance, Aaron Young with Young/Kerans Construction, Gary Allen with Hutchens Construction

The Commissioners met with presenter Miranda Beadles, Christian County Highway Engineer, for bid openings for road resurfacing and aggregates. Ms. Beadles said this was a re-bid from about three weeks ago. There were only two bids received previously, and so due to low turnout they rejected those bids and encouraged companies to rebid. Ms. Beadles opened the bids in this order: Donelson Construction, Blevins Asphalt, Young/Kerans Construction, C&C Asphalt, Infinity Asphalt, Hutchens Construction, APAC Central, Journagan Construction, Clever Stone, and Double Eagle. Ms. Beadles said she will compile a summary sheet, send it to the participating vendors, and then come back to the Commission with a recommendation for awards.

**Motion/Vote - 9:15 AM      Miranda Beadles-Highway Engineer**

Discussion - Quarterly Update

Attendees: Miranda Beadles, Leo Snelling

The Commission met with presenter Miranda Beadles, Christian County Highway Engineer, to hear her first quarter update. Ms. Beadles spoke about road maintenance for Common One and Common Two, including snow preparation and removal events, maintenance of ditches and culverts, and brush cutting. She mentioned the Keltner Road project from last year and how it's worked very well with all of the rain we've had lately. She said the water stays in the creek and the residents are happy that they can drive to work. Ms. Beadles then talked about upcoming projects, including Parched Corn Road improvements. Ms. Beadles said hopefully they can move forward with the Parched Corn Bridge project. She said she had a meeting with Mr. Carriker and she just needs him to sign the letter. Ms. Beadles said they've created and implemented a road maintenance log, which will keep track of work completed. Presiding Commissioner Weter entertained a motion to accept the first quarter report for 2017 from Miranda Beadles, Christian County Highway Engineer.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 10:00 AM Brad Cole-Christian County Sheriff**

Discussion - Quarterly Update

Attendees: Captain Koch, Captain Ramage, Leo Snelling, Sheriff Cole

Late Arrival: Amelia Wigton

The Commissioners met with presenter Sheriff Cole to hear his quarterly report. Sheriff Cole said that as of the first of the month they are finally at full staff in the jail, however, the average population has been 160 inmates per day which is a concern because there's not enough manpower to supervise that amount of inmates. Sheriff Cole said two Corrections Officers have been assaulted in the past two months, one of which was a very serious assault (the Corrections Officer had two teeth dislodged). Sheriff Cole said last month they booked in 140 inmates and released 117, and are still not taking in any municipal warrants or charges as they don't have room to do that. He mentioned that DWI and narcotic arrests are up from this time last year due to the proactive increase in enforcement of the patrol division. Sheriff Cole said they are trying to work on getting a full staff before summer, and they are now about three deputies short of where they need to be. He talked about programs being implemented, including a community outreach program and a women's self-defense program. The class was full before it got publicized, and they've already booked two more self-defense classes. Presiding Commissioner Weter asked if there was a cost to us for the classes. Sheriff Cole answered the only cost to us is the deputies teaching the class. The first Sheriff's office youth academy was mentioned, which is an outreach to students that may be interested in a law enforcement career. Sheriff Cole then said the license plate reader grant that was approved has resulted in several arrests, stolen vehicle recoveries, and has also located one missing person. He said they'd love to have it on every vehicle, but it's not feasible financially (they cost \$17,000 each). There was discussion about their social media outreach, the new evidence tracking system that is in place, and training of personnel on the incident management control system. Sheriff Cole then talked about how they've added additional staff in order to improve campus security, and how they've implemented new cyber forensic software which has saved his department a lot of time and money. He then mentioned the chaplain program and how it's helped officers during crisis debriefings. Sheriff Cole then spoke about how the State of Missouri has changed some of the operations of the Juvenile Office, which will begin in July. He said the Juvenile Office will act in a non-investigative way, whereas in the past the Sheriff's Office would refer their initial reports to the Juvenile Office and they would conduct their own investigations. This new law would put the responsibility of investigating back on the law enforcement agency, and Sheriff Cole said they're going to have to identify how to deal with the situation since it's an unfunded mandate. There was then discussion about the new Judicial facility, and how the new law will fit in with

the space dedicated to the Juvenile office. Presiding Commissioner Weter said that since Sheriff Cole has to make room in the budget for more staff because of this mandate he's concerned about funding the Judicial facility project all at the same time. Sheriff Cole voiced his concerns about the mandate, stating that they will be placing a bigger burden on the existing staff, and is worried that other crimes may have to be put on the back burner. Eastern Commissioner Phillips said he doesn't see how this can happen with the existing manpower, and Sheriff Cole said one of the biggest issues will be thinking about how many employees will need to attend specialized training. Presiding Commissioner Weter then talked about an ongoing dispute over things getting broken in the jail, and what fund those repair costs should come out of. Sheriff Cole said if an inmate breaks something in the jail a report is executed and the Prosecutor files charges for damage to County property. Ideally the County pays for those repairs and the Prosecutor reimburses the General Revenue Fund through restitution. He said the way it's been pushed by the Auditor is she believes those repairs and maintenance should come out of the Sheriff's office budget. Sheriff Cole said the problem with that is the Sheriff's office budget is not the one that gets the restitution, it's reimbursed into General Revenue. Presiding Commissioner Weter said he doesn't know how successful the Prosecutor's office is in collecting the restitution for damages to the jail. Sheriff Cole said he knows they're good at collecting on those crimes. Presiding Commissioner Weter said his thought is that if somebody's in custody in the jail and they damage something, it should be repaired out of law enforcement, and if it breaks down the County should pay for it. Presiding Commissioner Weter said his thoughts on the matter is pretty consistent with what the Auditor is saying, but he's not wanting to change it midstream. Western Commissioner Bilyeu asked how other agencies handle this situation. Sheriff Cole answered any repairs like this at Greene County are paid through General Revenue. Presiding Commissioner Weter said that Stone County has a line item in the Sheriff's Office to pay for those types of repairs. Sheriff Cole said they do have a Repair and Maintenance line which they use to repair things in the jail and on the office side. Western Commissioner Bilyeu asked how that differs. Sheriff Cole answered it's for tangible things - not anything structural - it's for items contained inside the office. Presiding Commissioner Weter said he'd like to resolve it. Western Commissioner Bilyeu said clarity is important on these types of questions, and the time will be at our normal budgeting process. He said as we look forward he would say anytime funds come back through the Prosecutor they should certainly be applied to that. Mr. Snelling said he thinks it would simplify things if the restitution coming from the Prosecutor's office was in more detail. Presiding Commissioner Weter then spoke about a warrant for \$32,106.00 that was charged to the Cole fund. Sheriff Cole said he did not generate that. Mr. Snelling said that warrant was generated upstairs. Sheriff Cole said he didn't know anything about it until a week after it had been processed, and now that account is overspent by \$7,000.00. Presiding Commissioner Weter said at certain times it seems like the Auditor says it's ok to overspend a line item, and certain times it's not ok. Mr. Snelling said he believes the line it's charged to is for legal fees and this requisition was strictly for deductibles and settlements. He said deductibles aren't the same as legal fees. There was then discussion about the parking lot where the Sheriff's office parks the patrol cars because parking has become an issue. Sheriff Cole said the cars parked

there are operational and used on a regular basis, and suggested to solve the problem they could park patrol vehicles at the Planning and Development building. Presiding Commissioner Weter entertained a motion to enter Sheriff Cole's verbal quarterly report into the record.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### **Motion/Vote - 11:02 AM Christian County Commission**

Discussion - HR Services Decision

Attendees: Leo Snelling, Amelia Wigton, Captain Ramage

The Commissioners met with presenter Leo Snelling regarding the Human Resources decision. Mr. Snelling presented the Commissioners with a document outlining his recommendation rationale. Mr. Snelling said his recommendation is for the Commission to consider proceeding to reach a formal agreement with Lynette Weatherford and HR Advantage to provide Human Resources services for Christian County on the basis of a one-year contract with an option for the County to extend services annually for two more years (total of three years) before renegotiating. Presiding Commissioner Weter said the scope of this project cannot be accomplished in one year. Mr. Snelling agreed and said the County will need some form of extended consultation. Eastern Commissioner Phillips said he would like the Commission to consider future goals, and said that once the work is completed he'd like to entertain having a permanent position for a Human Resources employee. Presiding Commissioner Weter said that it would be a while before that would happen. Mr. Snelling said Ms. Weatherford's services would give the County the immediate ability to an audit process within the staff, as well as the ability to rewrite the employee handbooks and job descriptions. Mr. Snelling said to consider if you make this \$2,000.00 a month you're going to absorb less money in your fiscal budget this year. Western Commissioner Bilyeu suggested taking the first portion of the agreement with HR Advantage so that we're not making a one year budget, allowing the full year's budget of \$24,000.00, which would allow \$8,000.00 for extra hours at the beginning of the process to give them the freedom to get a lot more accomplished this year. Mr. Snelling said he'd have to talk to Ms. Weatherford, but he doesn't think she would have a problem doing that, and asked if the Commission would stipulate that they have the discretion to renew in one-year intervals for two more years without negotiating. Western Commissioner Bilyeu said he'd like to see that, and said by allowing them that much time we can see how much they're functioning for us before we renew. Presiding Commissioner Weter entertained a motion to enter into an agreement with HR Advantage for Human Resources services for the rest of this fiscal year in the amount of \$24,000.0 with the option of renewing at a rate not to exceed \$24,000.00 in the 2018 fiscal year. Presiding Commissioner Weter said he will ask County Counselor John Housley to produce a contract reflecting those facts.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:22 AM    Captain Richard Ramage-Christian County Sheriff's Department**

Bid Decision - Bid Decision-Fencing

Attendees: Captain Ramage, Sheriff Cole

The Commissioners met with presenters Sheriff Cole and Captain Ramage regarding a bid decision for fencing. Captain Ramage said there was only one bid received, which was from Anchor Fence, and recommended that they accept the bid as presented. There was then discussion about other ways besides installing a fence that the windows in the jail could be secured from inmates receiving contraband and at the same time remain compliant with Federal law. There was discussion on the type of material that the fence would be made out of. Presiding Commissioner Weter said he still hasn't looked to see what fund the fence would be paid out of. Sheriff Cole said this needs to be taken care of. Western Commissioner Bilyeu asked if we approve this will it be a General Fund expense? Sheriff Cole said you have other options, which includes complete replacement of the windows, however, installing the fence is a more cost-effective way of taking care of the problem. Eastern Commissioner Bilyeu said he'd like to see more security presence on the exterior of the building. Western Commissioner Bilyeu moved to approve the bid from Anchor Fence for chain-link galvanized fencing in the amount of \$4,750.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**IV. Adjournment**

The meeting was closed at 11:34 AM

**11:34 AM**

Adjourn

Presiding Commissioner Weter said seeing no further business we are adjourned.

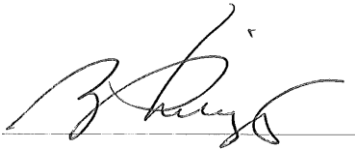
  
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 Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips